



POKRAJINSKI MUZEJ PTUJ ORMOŽ

APPLICATION FOR ORDERING AND PROCESSING MUSEUM MATERIAL

I. Data about the applicant or user

Name: _____
Institution: _____
Address: _____
Telephone: _____ E-mail: _____

II. Requested information or research topic

III.

III. Requested material (add list if necessary)

Desired format

Unless otherwise requested, a JPEG file will be provided for printing purposes.

Purpose of use (circle to indicate)

1. Study, lectures (without the right to publish reproductions).

2. Publication in printed form

Book or article: _____

Author: _____

Publisher: _____

Print circulation: _____

Language: _____

Date of issue: _____

3. Reproduction in electronic form or broadcasting on television/film/video

Title of production: _____

Type of production: _____

Producer: _____

Editor: _____

Date of screening: _____



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4. Publication of reproduction as part of an exhibition or presentation

Title of exhibition/presentation: _____

Author/co-authors: _____

Institution/association: _____

Duration of exhibition/presentation: _____

Place of exhibition/presentation: _____

The duly completed application can be submitted by e-mail (muzej-ptuj.uprava@pmpo.si) or by post to Pokrajinski muzej Ptuj - Ormož, Muzejski trg 1, 2250 Ptuj (telephone: 02/787 92 30).

If you require specific information, only fill in Item I. After receiving the order or request for publication (Items 2, 3 and 4), the museum will send a contract to be signed and issue an invoice.

I/We, the undersigned, hereby declare to be aware of the requirements regarding data protection and copyright protection.

Date of signature: _____

Signature of user: _____

Date of receipt: _____

Signature of authorised museum person: _____